

Google Workspace Domain Transfer

Merge or divest Google Workspace environments with minimal business interruption and without data leaving Google Cloud.

Key Activities

Project Kickoff

Conduct a kick-off meeting to introduce [Domain Transfer](#). Review the key technical aspects and required prerequisites. Advise customer by walking them through the appropriate documentation for the setup and configuration of a Google Workspace environment for use with the Domain Transfer product. Review the proposed project schedule and expectations for the engagement, validate roles and responsibilities on the team, and field any questions.

Assess and Plan

For each in-scope transfer, guide the customer to complete and verify pre-transfer tasks required for the transfer. Execute a series of dry runs to verify the completion of blocking pre-transfer tasks and surface outstanding items, if any. Collaborate with customers to schedule a mutually agreed transfer date/time after admin and domain verification steps are completed. The following are a few examples of blockers which need to be remediated by the customer and apply to any of the source domains:

- Google Voice
- Advanced MDM (only Basic is supported)
- Meet Hardware
- ChromeOS or reseller licenses which may block the primary domain swap
- Core Service Wipeout in progress which may delay the transfer

Execution

Execute, after receiving clearance and having a full 24 hours of a passing dry run, the production transfer(s) of the in-scope source environment (merge) or environment's specified domains (divestiture) to the destination environment at the scheduled date and time. Validate and guide the customer on the completion of post-transfer tasks and to monitor verification audits during 5-7 days after the transfer. Provide project stakeholders with status updates regarding the transfer.

Deliverables

- Transfer Plan (Google Sheet): provides a high-level project plan for tracking readiness and transfer details/actions

Scope and Pricing

- Delivery of the services will occur over a period of up to eight (8) weeks
- Pricing will be agreed upon by customer and Google and specified in the applicable Ordering Document

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