Google for Education

Google Certified Educator Exams

ProctorU Registration and New Session

Overview

The Google for Education team has rolled out a new registration flow with <u>ProctorU</u>, an exam registration and security platform provider. <u>ProctorU</u> will provide new additions to Google Certified Educators relating to pre-exam, during-exam, and post-exam service. Educators will benefit from a more flexible registration experience, instant exam provisioning, and more options for securing and displaying a fully portable digital certification. We're excited to bring these benefits to our educator community.

Added Benefits with ProctorU

- Instant provisioning and flexibility in exam timing: testers can choose to start an exam right away, or schedule a time that works best
- Certificate stability and security: new digital certificates will come with direct links for simple sharing, and are confirmed authentic by unique blockchain IDs
- Customization: test takers can directly request changes to their certificate profiles and digital certificates
- Live chat support: test takers are now able to chat with a representative pre-exam, during-exam, and post-exam through ProctorU's Chat Now feature

Resources

- Step by Step Registration guide
- Teacher Center Certifications FAQ
- ProctorU EDU resource center
- ProctorU Test Taker support site
- <u>ProctorU Voucher redemption guide</u>

Step by Step Registration

- 1) Create an Account and Enroll with Google <u>https://go.proctoru.com/students/users/new</u>
 - a) The Institution offering the exam is Google. Ensure that Google is selected from the drop down menu.

	Create an Account	
Enrollments		
Institution *	****Google**** ×	•
Birthdate *	Month Day Year Google requires your birthday for age verification purposes.	
Recovery Email *	An alternate email used for account recovery	
Organization *	Employer or School	

2) Schedule New Session

a) After adding your enrollment to Google and creating your account, click on Schedule New Session on the landing page to get started

Balance: \$0.00 My Sessions My Cart 💽 My C	Orders Support 🗗			
Thanks, we've updated your information.				×
Have Questions?	Test Your	Equipment	Schedule New	/ Session
ACTIVE EXAMS	DATE & TIME	STATUS	ACTIONS	
				Scheduling Help
You currently	do not have any exams scheduled.	Click "Schedule New Session"	to add your next test.	
	Sche	edule New Session		
	L			Chat now

3) Select Your Exam

- a) Ensure that the fields are populated as so
 - i) Confirm your institution: Google
 - ii) Select a term: G Suite Certification
 - iii) Select your exam: Google Certified Educator Level 1 or Level 2

****Google****
G Suite Certification 🗘
Please Select
G Suite certification Click to select
Google Certified Educator Level 1

4) Choose Your Preference

a) Here you are presented with two options

Balance: \$0.00	My Sessions	My Cart 🚺	My Orders	Support 🗗	
				<u>D</u>	
				U	
				Select Scheduling Type	
				Schedule On Demand	
				Schedule For Later Date	
				Submit	

i) Schedule on Demand

- (1) Take the exam now
- (2) You must be ready to take the exam within 30 minutes

ii) Schedule at a Later Date

- (1) Take the exam at a time convenient for you
- (2) This option will show you a calendar of exam availability
- (3) After selecting a timeslot, proceed to checkout screen

Select Different Time

Schedule Session

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