



Dutch National Bank - Good Practice Outsourcing Insurers

Google Workspace Mapping

This document is designed to help insurers (“**regulated entities**”) supervised by the Dutch National Bank (“**DNB**”) to consider [DNB Good Practice Outsourcing Insurers](#) (the “**framework**”) in the context of Google Workspace and the Google Cloud Financial Services Contract.

We focus on Section 1.2 - Business continuity management (BCM), Section 2.2 - Outsourcing agreement, Section 2.3 - Critical and sensitive data, Section 3.1 - Selection of service provider, Section 4.1 - Monitoring of outsourcing, Section 4.2 - Service level reports (SLRs) and Section 4.3 - Quality of outsourced services (internal control). For each paragraph, we provide commentary to help you understand how you can address the requirements using the Google Workspace and the Google Cloud Financial Services Contract.

#	Framework Reference	Google Cloud Commentary	Google Cloud Financial Services Contract reference
1.	1.2 Business continuity management (BCM)		
2.	An insurer designs its business continuity management based on its established BCM policy and strategy. While service providers will make every effort to ensure the continuity of their service provision, there is always a chance of things going wrong. An insurer drafts a business continuity plan, including all outsourced activities, in order to be prepared for such situations. Service providers also have their own business continuity plans.	<p>Google recognizes that resilience is a key focus for regulated entities and supervisory authorities. Our Strengthening operational resilience in financial services by migrating to Google Cloud whitepaper discusses the continuing importance of operational resilience to the financial services sector, and the role that a well-executed migration to Google Cloud can play in strengthening it.</p> <p>Google will implement a business continuity plan for the Services, review and test it at least annually and ensure it remains current with industry standards.</p>	Business Continuity and Disaster Recovery
3.	An insurer defines and takes decisions on continuity measures. Outsourced material activities are part of these continuity measures. This means both the service provider and the insurer take continuity measures that are commensurate with the risk profile of their data and systems – and which include back-up facilities at different locations, with an appropriate distance between them.	<p>Google operates multi-zone data centers all over the world, providing resilience in the event of localised or even region-wide environmental or infrastructure events.</p> <p>Information about the location of Google’s facilities is available here.</p> <p>Refer to our “Architecting disaster recovery for cloud infrastructure outages” article for information about how Google Cloud is architected to minimize the frequency and scope of outages as well as an architecture planning guide that provides a framework for categorizing and designing applications based on the desired reliability outcomes.</p> <p>In addition, information about how customers can use our Services in their own business contingency planning is available in our Disaster Recovery Planning Guide.</p>	N/A
4.	An insurer drafts a business continuity plan (BCP) which addresses the outsourced activities, the consequences of disruptions at the own organisation or that of the service provider and the measures in place to minimise the impact of such disruptions.	See above.	N/A
5.	In consultation with its service providers, an insurer periodically assesses whether the continuity plans and continuity measures in the outsourcing chain are still in line with one another. The insurer analyses any deviations from the requirements and takes appropriate adjustment measures. If necessary, the insurer adjusts its continuity plan, thereby mitigating the risk that the entire outsourcing chain fails if there is a disruption in one of its links.	Google, reviews and tests our business continuity plan for the Services at least annually. Regulated entities can review our plan and testing results.	Business Continuity and Disaster Recovery
6.	An insurer tests its BCM measures on a regular basis, preferably in close cooperation with the relevant service providers to which the activities have been outsourced. The insurer also takes the results of BCM tests performed by the service provider into account.	See above.	N/A
7.	An insurer looks into alternative solutions for outsourced activities and develops and implements exit and transition plans based on its exit strategies. An insurer makes	<u>Transition</u>	Transition Term



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	agreements with its service providers about what happens to its data after termination of the outsourcing agreement. The insurer also assigns tasks and responsibilities for the management of exit and transition plans and for the transitional activities to be implemented in the event of an exit, including the return and destruction of stored data (production and back-up) from the service provider.	<p>Google recognizes that regulated entities need to be able to exit our Services without undue disruption to their business, without limiting their compliance with regulatory requirements and without any detriment to the continuity and quality of their service to their own clients. To help regulated entities achieve this, upon request, Google will continue to provide the Services for 12 months beyond the expiry or termination of the contract.</p> <p><u>Deletion</u></p> <p>On termination of the contractual relationship, Google will comply with your instruction to delete Customer Data from Google systems.</p>	Deletion on Termination
8.	An insurer performs scenario analyses including the outsourced services in order to gauge the impact of operational damage in various scenarios, such as natural disasters, DDoS attacks and cybercrime (malware, ransomware, etc.)	<p>Google proactively performs resilience testing, dependency identification, and mapping to find potential single points of failure, and then works proactively to correct any issues to minimize the impact of disruptions on customers. Services at Google are continuously monitored for their availability and graded against their SLO metrics.</p> <p>Refer to our Disaster Recovery Planning Guide for information common disaster scenarios for backing up and recovering data and for applications, respectively.</p>	N/A
9.	An insurer has a transparent and verifiable exit policy in place to terminate an outsourcing agreement with a non-performing service provider or to make the decision not to renew the agreement.	<p>If you wish to stop using our services, you can do so at any time.</p> <p>In addition, regulated entities may terminate our contract with advance notice for Google's material breach after a cure period.</p>	<p>Ceasing Services Use</p> <p>Term and Termination</p>
10.	The insurer investigates which resources are needed to transfer the outsourced activities to another service provider or to perform them itself again (implementation of the exit plan). An insurer ensures it has sufficient in-house knowledge to assess a service provider's performance, to control and adjust the outsourcing process and to take over and perform activities itself again if necessary.	<p><u>Control</u></p> <p>You operate the services independently without action by Google personnel. You decide which services to use, how to use them and for what purpose. Therefore you stay in control of the relevant activities. Regulated entities can use the following functionality to control the Services:</p> <ul style="list-style-type: none"> • Admin Console: A web-based graphical user interface that customers can use to manage their Google Workspace resources. <p><u>Transfer</u></p>	Instructions



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		<p>Google will enable you to access and export your data throughout the duration of our contract and the transition term. More information is available on our Google Account help page. In addition, Data Export is a feature that makes it easy to export and download a copy of your data securely from our Services.</p> <p><u>Transition</u></p> <p>Our Services enable you to transfer your data independently. You do not need Google's permission to do this. However, if a regulated entity would like support, upon request, Google will provide advisory and implementation services to assist in migrating workloads or otherwise transitioning use of the Services.</p>	<p>Data Export (Cloud Data Processing Addendum)</p> <p>Transition Assistance</p>
11.	An insurer drafts exit plans, possibly in collaboration with other customers of the same service provider, to prepare for a situation in which the service provider is unable to deliver, for example because of a bankruptcy. The agreement must specify when and under what conditions the data is returned or made available to the insurer in the event of bankruptcy or takeover of the service provider. Alternative strategies must be recorded in an exit plan or exit procedure - or both. Examples include insourcing, escrow rights, takeover of shares, continuing on-site (subject to the liquidator's consent).	<p><u>Exit planning</u></p> <p>Google believes in an open cloud that supports multi-cloud and hybrid cloud approaches. If implemented through the use of open-source based technologies, these approaches can provide customers with the levels of portability, substitutability and survivability, required for robust exit planning. Refer to our Strengthening operational resilience in financial services by migrating to Google Cloud whitepaper for more information.</p> <p>Google recognizes that regulated entities need to be able to exit our Services without undue disruption to their business, without limiting their compliance with regulatory requirements and without any detriment to the continuity and quality of their service to their own clients. To help regulated entities achieve this, upon request, Google will continue to provide the Services for 12 months beyond the expiry or termination of the contract.</p> <p>Google will enable you to access and export your data throughout the duration of our contract and the transition term. More information is available on our Google Account help page.</p> <p><u>Bankruptcy</u></p> <p>You retain all intellectual property rights in your data.</p> <p>Google will enable you to access and export your data throughout the duration of our contract and the transition term. More information is available on our Google Account help page.</p>	<p>Data Export (Cloud Data Processing Addendum)</p> <p>Intellectual Property</p> <p>Transition Assistance</p>



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		<p>The Google Workspace services are described on our services summary page.</p> <p><u>Terms and conditions</u></p> <p>The terms and conditions governing the relationship between the parties are set out in the Google Cloud Financial Services Contract.</p> <p><u>Compliance with legislation and regulations</u></p> <p>Google will comply with all laws, regulations and binding regulatory guidance applicable to it in the provision of the Services.</p>	<p>Definitions</p> <p>N/A</p> <p>Representations and Warranties</p>
15.	The insurer will assess on a regular basis whether its standard and model agreements are still in compliance with current legal and regulatory requirements.	This is a customer consideration.	N/A
16.	It contains a specification of the mutual exchange of information and the service provider's control and reporting requirements, including service level reports, assurance statements and certificates. The requirements include the service provider's duty to notify the insurer of any continuity threats or changes to the service provider's ownership structure.	<p><u>Service levels</u></p> <p>The SLAs are available on our Google Workspace Service Level Agreement page.</p> <p><u>Reporting</u></p> <p>Google will make information about developments that materially impact Google's ability to perform the Services in accordance with the SLAs available to you. More information is available on our Status Dashboard page.</p> <p>In addition, Google will notify you of data incidents promptly and without undue delay. More information on Google's data incident response process is available in our Data incident response whitepaper.</p> <p><u>Certificates</u></p> <p>Google recognizes that you expect independent verification of our security, privacy and compliance controls. Google undergoes several independent third-party audits on a regular basis to provide this assurance. Google commits to comply with the following key international standards during the term of our contract with you:</p> <ul style="list-style-type: none"> • ISO/IEC 27001:2013 (Information Security Management Systems) • ISO/IEC 27017:2015 (Cloud Security) • ISO/IEC 27018:2014 (Cloud Privacy) • SOC 1 	<p>Services</p> <p>Significant developments</p> <p>Certifications and Audit Reports</p>



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		<ul style="list-style-type: none"> SOC 2 SOC 3 <p>You can review Google's current certifications and audit reports at any time. Compliance reports manager provides you with easy, on-demand access to these critical compliance resources</p> <p><u>Change of Control</u></p> <p>Google will provide advance notice to you if it experiences a relevant change in control.</p>	Change of Control
17.	An insurer records the reasons for terminating the agreement, manner of transition/migration and the liability and best-efforts obligation of the service provider. The insurer lays down extensive rights to terminate/dissolve the agreement if the service provider's performance is not in line with the agreements about quality.	<p><u>Transition</u></p> <p>Google will enable you to access and export your data throughout the duration of our contract and the transition term. More information is available on our Google Account help page.</p> <p>In addition, Data Export is a feature that makes it easy to export and download a copy of your data securely from our Services.</p> <p>Our Services enable you to transfer your data independently. You do not need Google's permission to do this. However, if a regulated entity would like support, upon request, Google will provide advisory and implementation services to assist in migrating workloads or otherwise transitioning use of the Services.</p> <p><u>Termination</u></p> <p>Regulated entities may terminate our contract with advance notice for Google's material breach after a cure period.</p>	<p>Transition Assistance</p> <p>Term and Termination</p>
18.	If a service provider is to process sensitive data, an insurer concludes a processing agreement with the service provider. The insurer also makes agreements about the ownership of the data.	<p><u>Ownership</u></p> <p>You retain all intellectual property rights in your data.</p> <p><u>Processing data</u></p> <p>Google makes commitments to protect your data in the Cloud Data Processing Addendum.</p>	Intellectual Property
19.	Before entering into an outsourcing agreement, the insurer has checked the legal	This is a customer consideration.	N/A



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	aspects of outsourcing. An insurer checks that the agreements made are not counterproductive or conflicting. The agreement is signed at board level.		
20.	Subcontracting means that the service provider to whom the insurer has outsourced activities also fully or partially outsources these activities itself.	<p>Google recognizes that regulated entities need to consider the risks associated with subcontracting. To enable regulated entities to retain oversight of any sub-outsourcing and provide choices about the services the regulated entities use, Google will:</p> <ul style="list-style-type: none"> • provide information about our subcontractors; • provide advance notice of changes to our subcontractors; and • give the regulated entities the ability to terminate if they have concerns about a new subcontractor. 	Google Subcontractors
21.	In the outsourcing agreement, an insurer records that subcontracting is only permitted if this does not withdraw the subcontracted activities from supervision. The insurer also records the conditions and agreements of subcontracting, for example the duty to inform the insurer in time to make a risk assessment and take appropriate measures and any other statutory requirements that apply to outsourcing.	<p>Google recognizes that subcontracting must not reduce the regulated entity's ability to oversee the service or the supervisory authority's ability to supervise the regulated entity. To preserve this, Google will ensure our subcontractors comply with the information, access and audit rights we provide to regulated entities and supervisory authorities.</p> <p>You need enough time from being informed of a subcontractor change to perform a meaningful risk assessment before the change comes into effect. To ensure you have the time you need, Google provides advance notice before we engage a new subcontractor or change the function of an existing subcontractor.</p>	Google Subcontractors
22.	In the event of subcontracting, an insurer includes appropriate measures in the agreement terms and conditions to mitigate the risk that a subcontractor is unable to meet its obligations.	<p>Google will oversee the performance of all subcontracted obligations and ensure our subcontractors comply with our contract with you.</p> <p>In addition, Google will remain accountable to you for the performance of all subcontracted obligations.</p>	Google Subcontractors
23.	An insurer stipulates in the agreement that the service provider must notify the insurer of any intended major changes with respect to the subcontractors listed in the original agreement, or the services that are subcontracted out. The notification period is determined in such a way that the insurer has sufficient time to assess the risk ensuing from the proposed changes and if necessary, take appropriate measures or terminate the agreement with the service provider. The insurer must have the option to activate the exit clause if it does not wish the work to be performed by this particular subcontractor.	<p>You need enough time from being informed of a subcontractor change to perform a meaningful risk assessment before the change comes into effect. To ensure you have the time you need, Google provides advance notice before we engage a new subcontractor or change the function of an existing subcontractor.</p> <p>Regulated entities should have a choice about the parties who provide services to them. To ensure this, regulated entities have the choice to terminate our contract if they think that a subcontractor change materially increases their risk or if they do not receive the agreed notice.</p>	Google Subcontractors
24.	An insurer demands that the main service provider unconditionally ensures DNB's right to examine and the insurer's right to audit, and that these rights must also be included in its agreements with subcontractors through the entire chain. If possible through a framework agreement in which this is recorded.	<p>Google recognizes that subcontracting must not reduce the regulated entity's ability to oversee the service or the supervisory authority's ability to supervise the regulated entity. To preserve this, Google will ensure our subcontractors comply with the information, access and audit rights we provide to regulated entities and supervisory authorities.</p>	Google Subcontractors



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25.	The actual exercise of the right to examine and the right to audit must not be limited by contractual arrangements. To enable on-site checks, service providers must allow full access to all information about outsourced activities and functions, as well as to business premises (headquarters and operational centres), including all provisions, systems, networks and data that the service provider uses to deliver the outsourced services	<p>Google recognizes that regulated entities must be able to audit our services effectively. Google grants audit, access and information rights to regulated entities and supervisory authorities, and both their appointees. This includes access to Google's premises used to provide the Services to conduct an on-site audit.</p> <p>Nothing in our contract is intended to limit or impede a regulated entity's or the supervisory authority's ability to audit our services effectively.</p>	<p>Regulator Information, Audit and Access Customer Information, Audit and Access</p> <p>Enabling Customer Compliance</p>
26.	2.3 Critical and sensitive data		
27.	An insurer defines and takes decisions on appropriate security measures about the availability, integrity and confidentiality of data. An insurer investigates whether specific measures are needed with respect to data that is transmitted, processed and stored (production and back-up), such as the application of strong authentication and encryption techniques combined with an appropriate set-up of encryption key management. The insurer monitors the measures as well as any incidents.	<p>The security of information when using a cloud service consists of two key elements:</p> <p><u>(1) Security of Google's infrastructure</u></p> <p>Google manages the security of our infrastructure. This is the security of the hardware, software, networking and facilities that support the Services.</p> <p>Given the one-to-many nature of our service, Google provides the same robust security for all our customers.</p> <p>Google provides detailed information to customers about our security practices so that customers can understand them and consider them as part of their own risk analysis.</p> <p>More information is available at:</p> <ul style="list-style-type: none"> • Our infrastructure security page • Our security whitepaper • Our cloud-native security whitepaper • Our infrastructure security design overview page • Our security resources page <p>In addition, you can review Google's SOC 2 report.</p> <p><u>(2) Security of your data and applications in the cloud</u></p> <p>You define the security of your data and applications in the cloud. This refers to the security measures that you choose to implement and operate when you use the Services.</p> <p><u>(a) Security by default</u></p>	<p>Data Security; Google's Security Measures (Cloud Data Processing Addendum)</p>



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		<p>Although we want to offer you as much choice as possible when it comes to your data, the security of your data is of paramount importance to Google and we take the following proactive steps to assist you:</p> <ul style="list-style-type: none">• Encryption at rest. Google encrypts certain data while it is stored at rest on a disk (including solid-state drives) or backup media. Even if an attacker or someone with physical access obtains the storage equipment containing your data, they won't be able to read it because they don't have the necessary encryption keys.• Encryption in transit. Google encrypts all data while it is "in transit"—traveling over the Internet and across the Google network between data centers. Should an attacker intercept such transmissions, they will only be able to capture encrypted data, at one or more network layers when data moves outside physical boundaries not controlled by Google or on behalf of Google. <p>(b) <u>Security products</u></p> <p>In addition to the other tools and practices available to you outside Google, you can choose to use tools provided by Google to enhance and monitor the security of your data. Information on Google's security products is available on our Cloud Security Products page.</p> <p>(c) <u>Security resources</u></p> <p>Google also publishes guidance on:</p> <ul style="list-style-type: none">• Security best practices• Security use cases <p><u>Authentication mechanisms</u></p> <p>Google recognizes that you need visibility into who did what, when, and where for all user activity on our service.</p> <p>Admin Console Reports allow you to examine potential security risks, measure user collaboration, track who signs in and when, analyze administrator activity, and much more.</p>	



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		<p><u>Encryption and key management</u></p> <p>Encryption is central to Google's comprehensive security strategy. We provide certain encryption by default, with no additional action required from you. We also offer a continuum of encryption key management options to meet your needs. For more information on Google Workspace encryption and key management tools provided by Google, see our Google Workspace encryption whitepaper.</p> <p><u>Security monitoring</u></p> <p>In addition to the other tools and practices available to you outside Google, you can choose to use tools provided by Google to enhance and monitor the security of your data. Information on Google's security products is available here.</p> <p>Here are some examples:</p> <ul style="list-style-type: none">• Alert Center provides real-time actionable alerts and security insights about activity in your Google Workspace domain.• Cloud Identity is a unified identity, access app, and endpoint management (IAM/EMM) platform that helps IT and security teams maximize end-user efficiency and protect your organization's data.• Security Center provides actionable security insights for Google Workspace to help protect your organisation.	
28.	An insurer monitors the service provider's access to critical and sensitive data on an ongoing basis, e.g. with the help of security logs or other monitoring instruments.	<p>You can also choose to use tools provided by Google to enforce data location requirements. For more information, see our Trusting your data with G Suite whitepaper</p> <p>In addition to the other tools and practices available to you outside Google, you can choose to use tools provided by Google to enhance and monitor the security of your data. Information on Google's security products is available here.</p> <p>Here are some examples:</p> <ul style="list-style-type: none">• Alert Center provides real-time actionable alerts and security insights about activity in your Google Workspace domain.	N/A



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		<ul style="list-style-type: none"> Cloud Identity is a unified identity, access app, and endpoint management (IAM/EMM) platform that helps IT and security teams maximize end-user efficiency and protect your organization's data. Security Center provides actionable security insights for Google Workspace to help protect your organisation. 	
29.	An insurer exercises restraint in engaging in and managing agreements with parties outside the European Economic Area (EEA) with a view to the potential risks associated with the location of data and data processing. The insurer assesses and addresses the potential consequences of risks, including impediments for supervision in connection with the countries where the data are stored. The insurer is transparent towards relevant parties if their sensitive data are stored outside the EEA.	<p>To provide you with a fast, reliable, robust and resilient service, Google may store and process your data where Google or its subprocessors maintain facilities.</p> <ul style="list-style-type: none"> Information about the location of Google's facilities is available here. Information about the location of Google's subprocessors' facilities is available here. <p>Google provides the same contractual commitments and technical and organizational measures for your data regardless of the country / region where it is located. In particular:</p> <ul style="list-style-type: none"> The same robust security measures apply to all Google facilities, regardless of country / region. Google makes the same commitments about all its subprocessors, regardless of country / region. <p>Google provides you with choices about where to store your data. Once you choose where to store your data, Google will not store it outside your chosen region(s). You can also choose to use tools provided by Google to enforce data location requirements.</p>	<p>Data Transfers (Cloud Data Processing Addendum)</p> <p>Data Security; Subprocessors (Cloud Data Processing Addendum)</p>
30.	An insurer is transparent towards relevant parties about the outsourcing and provision of personal data to third parties.	This is a customer consideration.	N/A
31.	An insurer ensures that the rights of relevant parties are not restricted or hampered.	You operate the services independently without action by Google personnel. You decide which services to use, how to use them and for what purpose. Therefore you stay in control of the relevant activities.	N/A
32.	An insurer is able to establish that the service provider complies with the GDPR. Non-compliance with the GDPR and the agreements made can be a reason for the insurer to terminate the agreement with the service provider.	Google will comply with all data protection regulations applicable to it in the provision of the Services, including the GDPR.	Representation and Warranties



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		For more information on how Google Cloud can assist you in complying with the GDPR see our GDPR resource center .	
33.	3.1 Selection of service provider		
34.	The selection of a service provider is preceded by a risk analysis which addresses concentration risk and legal risk with respect to the service provider and includes a due diligence assessment. The insurer considers the risks ensuing from various scenarios, e.g. a situation in which a service provider is unable to deliver, activities abroad, competition, growth, loss of knowledge in the organisation, etc	<p>Google recognizes the importance of continuity for regulated entities and for this reason we are committed to data portability and open-source. Refer to our Engaging in a European dialogue on customer controls and open cloud solutions blog post and our Open Cloud page for more information on how Google's approach to open source can help you address vendor lock-in and concentration risk.</p> <p>To manage concentration risk, you can choose to use Anthos to build, deploy and optimize your applications in both cloud and on-premises environments. Anthos provides a platform to develop, secure and manage applications across hybrid and multi-cloud environments. For more information, refer to the IDC Whitepaper on How A Multicloud Strategy Can Help Regulated Organizations Mitigate Risks In Cloud.</p>	N/A
35.	When selecting a service provider, the insurer checks whether the service provider complies with both the statutory requirements and the insurer's own requirements and preferences. The insurer does so based on a sound risk assessment, using a uniform set of standards. The service provider selection and assessment process addresses the following aspects:	Google recognizes that you need to conduct due diligence and perform a risk assessment before deciding to use our services. To assist you, we've provided the information below.	N/A
36.	<ul style="list-style-type: none"> financial situation of the service provider and possible conflicts of interests 	You can review our audited financial statements and information about Google's financial condition on Alphabet's Investor Relations page.	N/A
37.	<ul style="list-style-type: none"> professional background and expertise of service provider staff 	<ul style="list-style-type: none"> Google Cloud has been providing cloud services for over 10 years, assisting customers across the globe in the financial services, healthcare & life science, retail and public sectors to name a few. Information about Google Cloud's leadership team is available on our Media Resources page. 	N/A
38.	<ul style="list-style-type: none"> employee screening (criminal records check) 	Google conducts background checks on our employees where legally permissible to provide a safe environment for our customers and employees. These checks include criminal checks to the extent permitted by applicable law.	N/A
39.	<ul style="list-style-type: none"> size of the contract in relation to the size of the service provider 	This is a customer consideration.	N/A



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40.	<ul style="list-style-type: none"> existence of litigation or legal procedures against the service provider 	Information about material pending legal proceedings is available in our annual reports on Alphabet's Investor Relations page.	N/A
41.	<ul style="list-style-type: none"> track record of the service provider 	Google Cloud has been named as a leader in several reports by third party industry analysts. Information about our referenceable customers (including in the financial services sector) is available on our Google Workspace Cloud Customer page.	N/A
42.	<ul style="list-style-type: none"> quality of subcontractors 	For more information on subcontractors refer to Row 21.	Google Subcontractors
43.	<ul style="list-style-type: none"> standard certification, audit and assurance reports 	<p>Google recognizes that you expect independent verification of our security, privacy and compliance controls. Google undergoes several independent third-party audits on a regular basis to provide this assurance. Google commits to comply with the following key international standards during the term of our contract with you:</p> <ul style="list-style-type: none"> ISO/IEC 27001:2013 (Information Security Management Systems) ISO/IEC 27017:2015 (Cloud Security) ISO/IEC 27018:2014 (Cloud Privacy) SOC 1 SOC 2 SOC 3 <p>You can review Google's current certifications and audit reports at any time. Compliance reports manager provides you with easy, on-demand access to these critical compliance resources.</p>	Certifications and Audit Reports.
44.	<ul style="list-style-type: none"> information security policy of the service provider 	For information on Google's security practices refer to Row 27.	N/A
45.	<ul style="list-style-type: none"> continuity policy of the service provider 	Google will implement a business continuity plan for the Services, review and test it at least annually and ensure it remains current with industry standards. Regulated entities can review our plan and testing results.	Business Continuity and Disaster Recovery
46.	<ul style="list-style-type: none"> compliance policy of the service provider 	Google will comply with all laws, regulations and binding regulatory guidance applicable to it in the provision of the Services.	Representations and Warranties



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47.	<ul style="list-style-type: none"> privacy policy 	This is addressed in the Privacy Policy where Google makes commitments to protect your data, including regarding security.	N/A
48.	<ul style="list-style-type: none"> incident reporting policy of the service provider 	Google will notify you of data incidents promptly and without undue delay. More information on Google's data incident response process is available in our Data incident response whitepaper .	N/A
49.	<ul style="list-style-type: none"> applicable law and country of incorporation of the service provider 	Refer to your Google Cloud Financial Services Contract.	Order Form; Recitals; Governing Law
50.	<ul style="list-style-type: none"> data security 	For information on Google's security practices refer to Row 27.	N/A
51.	<ul style="list-style-type: none"> data storage location, if applicable: 	Information about the location of Google's facilities is available here .	N/A
52.	<ul style="list-style-type: none"> safeguards for the performance of supervisory duties 	Google recognizes that regulated entities and their supervisory authorities must be able to audit our services effectively. Google grants audit, access and information rights to regulated entities, and supervisory authorities and both their appointees.	Enabling Customer Compliance.
53.	<ul style="list-style-type: none"> ongoing compliance with legal and regulatory requirements. 	<p>Google recognizes that regulated entities require assistance from Google to enable them to ensure compliance with applicable laws and regulations. We are committed to working with regulated entities in good faith to provide this assistance.</p> <p>In particular, we appreciate that you will need to have confidence that the Google Cloud Financial Services Contract continues to support your compliance requirements. We are committed to working with you throughout our relationship to address the impact of changes in law or regulation.</p>	Enabling Customer Compliance
54.	The service provider selection process includes process steps, selection criteria and a decision-making process, leading to clear mandates for the service provider, with the insurer's management board bearing ultimate responsibility. Based on the selection criteria, the insurer requests information from service providers and creates a longlist. Based on the outcomes of an assessment of the aspects listed above, the longlist is then reduced to a shortlist. The insurer initiates contract negotiations with service providers whose risk profile matches the insurer's risk appetite. If the insurer cannot find a suitable service provider, it again considers its reasons for outsourcing and the selection criteria, and analyses whether outsourcing is the best option.	This is a customer consideration.	N/A
55.	The insurer documents the service provider selection and assessment process in a	This is a customer consideration.	N/A



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	formal document that can be objectively verified by third parties.		
56.	An insurer that selects a cloud provider is aware of the specific risks related to cloud services and has sufficient knowledge to make agreements with the service provider on indicators for adequate management of these risks. Examples include vendor lock-in, data location, data access and concentration. These are part of the 10 subjects selected by DNB that insurers must as a minimum include in their risk analysis when submitting a notification of outsourcing to DNB. They should then supplement their risk analyses with risks that are relevant to the institution itself. Please refer to our Open Book on Supervision pages for more information: https://www.toezicht.dnb.nl/en/2/5/51-230431.jsp	<p><u>Knowledge</u></p> <p>Google provides documentation to explain how regulated entities and their employees can use our services. If a regulated entity would like more guided training, Google also provides a variety of courses and certifications.</p> <p><u>Vendor lock-in and concentration</u></p> <p>Refer to Row 34 for information about vendor lock-in and concentration risk.</p> <p><u>Data Access</u></p> <p>Refer to Row 28 for information about data access.</p> <p><u>Data Location</u></p> <p>Refer to Row 29 for information about data location.</p>	<p>N/A</p> <p>Business Continuity and Disaster Recovery</p> <p>Data Export</p>
57.	With respect to concentration of services, an insurer is aware that the data it submitted to different main service providers may be stored and managed by the same service provider due to subcontracting.	This is a customer consideration.	N/A
58.	An insurer is aware that the standard service provision of cloud providers may not in all cases meet the standards that the insurer requires. In all links of the outsourcing chain, the levels of security and continuity must be in line with the levels defined in the insurer's own policy. "A chain is only as strong as its weakest link".	Google requires our subcontractors to meet the same high standards that we do. Google will oversee the performance of all subcontracted obligations and ensure our subcontractors comply with our contract with you.	Google Subcontractors
59.	4.1 Monitoring of outsourcing		
60.	An insurer's management board takes the outsourced activities into account in its risk management and internal control systems, to monitor performance and ensure compliance with statutory and regulatory requirements. An insurer regularly checks the operational effectiveness of internal control measures in place for risks related to outsourcing and reports the findings to its management board.	<p>The mechanisms used to secure and control cloud technologies can be substantially different to those used for on-premise technologies.</p> <p>Given that, it is important that your organization's control functions re-evaluate relevant key controls: even if the objectives behind existing controls are still valid, the specifics of</p>	N/A



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		<p>the control, and the approach to managing it, will often need to evolve in order that the original control objective is still met in a cloud environment.</p> <p>In fact, using cloud native controls instead of relying on existing controls will often produce better outcomes because they are designed with cloud in mind.</p> <p>Refer to our Board of Directors Handbook for Cloud Risk Governance and Risk Governance of Digital Transformation in the Cloud whitepaper for more information, including about how control design and ownership evolves in the cloud.</p>	
61.	The insurer monitors the risks related to outsourcing such as operational and concentration risk on an ongoing basis and compares the information from the service provider with specified critical risk indicators (CRIs) for outsourcing risks, with the aim of timely identifying changes to the service provider's risk profile. Examples of CRIs include:	Google recognizes that to effectively manage your use of the Services you need sufficient information about the Services on a regular basis. We provide a number of mechanisms to assist you to effectively oversee the Services on an ongoing basis.	N/A
62.	<ul style="list-style-type: none"> the number of disruptions with an immediate operational impact on service provision or expected earnings 	Google will make information about developments that materially impact Google's ability to perform the Services in accordance with the SLAs available to you. More information is available on our Status Dashboard page.	Significant Developments
63.	<ul style="list-style-type: none"> number of complaints from policyholders 	Given the nature of the services, Google does not have direct interaction with the insurer's customers.	N/A
64.	<ul style="list-style-type: none"> number of data incidents 	Google will notify you of data incidents promptly and without undue delay. More information on Google's data incident response process is available in our Data incident response whitepaper .	Data Incidents
65.	<ul style="list-style-type: none"> level of compliance with statutory and regulatory requirements 	<p>Our Risk and Compliance as Code (RCaC) Solution stack enables compliance and security control automation through a combination of Google Cloud Products, Blueprints, Partner Integrations, workshops and services to simplify and accelerate time to value.</p> <p>Through the RCaC solution, customers can introduce automation via IaC (Infrastructure as Code) and PaC (Policy as Code) in the form of blueprints. This lays the foundation of preventative controls.</p> <p>The next level of maturity is detection as code which involves monitoring for (security and compliance) drifts and applying remediations when an out-of-compliance infrastructure is identified. This forms a continuous monitoring loop that helps prevent</p>	N/A



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		misconfigurations.	
66.	<ul style="list-style-type: none"> level of operational effectiveness (%) of internal control measures in place to manage outsourcing risks 	See above.	N/A
67.	<ul style="list-style-type: none"> concentrations on service providers 	This is a customer consideration. Refer to Row 34 for information about vendor lock-in and concentration risk.	N/A
68.	An insurer sets up a coordinating organisation for monitoring larger outsourcing operations that is proportionate to the nature, scale and complexity of the insurer as well as the outsourced activities.	This is a customer consideration.	N/A
69.	An insurer sets up a system for monitoring the operational effectiveness of the service provider's control measures. Monitoring also includes the timely collection of data that may indicate flaws in a service provider's performance or continuity.	<p>You can monitor Google's performance of the Services (including the SLAs) on an ongoing basis using the functionality of the Services.</p> <p>For example:</p> <ul style="list-style-type: none"> The Status Dashboard provides status information on the Services. Admin Console Reports allow you to examine potential security risks, measure user collaboration, track who signs in and when, analyze administrator activity, and much more. Access Transparency is a feature that enables you to review logs of actions taken by Google personnel regarding your user content. Log entries include: the affected resource, the time of action, the reason for the action (e.g. the case number associated with the support request); and data about who is acting on data (e.g. the Google personnel's location). <p>For more information on the third-party reports that Google provides on its internal controls, refer to Row 43.</p>	Ongoing Performance Monitoring
70.	An insurer describes the required knowledge and expertise to check and balance the service provider (see part 1, policy). The insurer also describes the specific competencies required to properly assess KPI/CPI reports. This also applies to the assessment of service level reports (4.2) and assurance reports (4.3)	Google provides documentation to explain how regulated entities and their employees can use our services. If a regulated entity would like more guided training, Google also provides a variety of courses and certifications .	N/A



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71.	The risk management function collects, aggregates and reports information about outsourced activities to the management board at least on a quarterly basis. The information allows the management board to effectively manage the operational risks related to the outsourced activities.	This is a customer consideration.	N/A
72.	An insurer has a comprehensive overview of the full outsourcing chain. The monitoring reports comprise the full scope of services. The insurer receives information about the subcontracted services directly from the subcontractor or through the main service provider on a regular basis. Depending on the materiality of the service, this concerns incident reports, service level reports and assurance reports on the quality of service provision and the effectiveness of internal controls.	<p>To enable regulated entities to retain oversight of any subcontracting and provide choices about the services regulated entities use, Google will:</p> <ul style="list-style-type: none"> • provide information about our subcontractors; • provide advance notice of changes to our subcontractors; and • give regulated entities the ability to terminate if they have concerns about a new subcontractor. <p>Refer to Rows 20 to 24 for more information about subcontracting.</p>	N/A
73.	An insurer keeps a central register of information about the activities it outsources. The register contains the details of all outsourcing relations including relevant subcontracting relations. The insurer records the following details of the service providers:	This is a customer consideration.	N/A
74.	<ul style="list-style-type: none"> • name and addresses of the service providers and their subcontractors (if applicable) 	<p>Refer to your Google Cloud Financial Services Contract.</p> <p>For information on Google Subcontractors, refer to Row 21.</p>	Order Form; Recitals
75.	<ul style="list-style-type: none"> • chamber of commerce registration data 	Refer to your Google Cloud Financial Services Contract	Order Form; Recitals
76.	<ul style="list-style-type: none"> • description of the outsourced activities 	The Google Workspace services are described on our services summary page.	Definitions
77.	<ul style="list-style-type: none"> • start date and end date or renewal date of the outsourcing agreement 	Refer to your Google Cloud Financial Services Contract.	Term and Termination
78.	<ul style="list-style-type: none"> • applicable law governing the outsourcing agreement 	Refer to your Google Cloud Financial Services Contract.	Governing Law



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79.	<ul style="list-style-type: none"> country or countries where the service is provided and data storage location (if applicable) 	<p>Information about the location of Google's facilities is available here.</p> <p>Refer to Row 29 for more information about data location.</p>	N/A
80.	<ul style="list-style-type: none"> outcome and date of the materiality assessment 	This is a customer consideration.	N/A
81.	<ul style="list-style-type: none"> own classification of availability, integrity and confidentiality of data 	This is a customer consideration.	N/A
82.	<ul style="list-style-type: none"> proof of approval from the management board ensuring that the outsourcing complies with statutory requirements and the insurer's own selection criteria. 	This is a customer consideration.	N/A
83.	<ul style="list-style-type: none"> assessment of whether an alternative service provider is available (in terms of easy, difficult or impossible) and if so, their details. 	This is a customer consideration.	N/A
84.	<ul style="list-style-type: none"> date of most recent service provider evaluation 	This is a customer consideration.	N/A
85.	<ul style="list-style-type: none"> date of most recent renewal date of the outsourcing agreement (if applicable) 	This is a customer consideration.	N/A
86.	4.2 Service level reports (SLRs)		
87.	<p>An insurer uses a service level agreement (SLA) to record performance agreements between the insurer and the service provider, including the mutual responsibilities ensuing from the outsourcing agreement. Detailed working agreements are recorded in an Agreement and Procedures Document. This document describes the following:</p> <ul style="list-style-type: none"> contact persons how to contact them how to submit changes 	<p>The SLAs contain Google's commitments regarding availability of the Services. They are available on the Google Workspace Service Level Agreements page.</p>	Services



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	<ul style="list-style-type: none">• schedule and frequency of agreements• operational, tactical and strategic consultations• dispute resolution• escalation procedure		
88.	An insurer has recorded all agreements in a service level agreement (SLA). The performance and risk indicators (CPIs/CRIs) in this agreement match the insurer's risk appetite.	See above.	N/A
89.	The SLA describes how the service provider implements the agreement and how performance is managed: performance indicators, measurements, frequency, standards (tolerance limits). An insurer makes agreements on the following performance indicator and sets a standard that must not be breached: <ul style="list-style-type: none">• operating hours• availability (%)• numbers and nature of incidents: security, cybercrime, data issues• incident response time• incident recovery time• user support• complaints• problem recovery and maintenance rounds• security level: dealing with sensitive data, training and instruction	See above.	N/A



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	<ul style="list-style-type: none">• transaction numbers• transactions volumes• backlogs• time to delivery		
90.	An insurer verifies that the outsourced services continue to meet the agreed performance and quality standards on the basis of regular service level reports with predefined performance indicators. The reporting frequency – quarterly, monthly or ongoing based on tooling in which the insurer and the service provider cooperate – is appropriate to the nature and scale of the outsourced activities. The SLA and/or the Agreement and Procedures Document include agreements on information exchange, checks, service level reports, regular consultations and a complaints and incidents process with reporting moments and standards.	Google will make information about developments that materially impact Google's ability to perform the Services in accordance with the SLAs available to you. More information is available on our Status Dashboard page.	Ongoing Performance Monitoring
91.	An insurer ensures that the critical performance indicators (CPIs) in the SLA are in line	This is a customer consideration.	N/A



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	with the outsourcing policy objectives, and that its risk appetite matches the critical risk indicators (CRIs) applied.		
92.	An insurer monitors and assesses the effectiveness of the services and ensures that the risks stay within the limits of the risk appetite in order to allow the service provider to take appropriate remedial action when needed. The insurer uses a combination of quantitative and qualitative indicators based on recent operational service provider data to assess the effectiveness of the services.	Refer to Row 110.	N/A
93.	4.3 Quality of outsourced services (internal control)		
94.	In the outsourcing agreement, the insurer agrees with the service provider that the latter provides regular assurance about its internal management system, e.g. based on an assurance report compiled by an independent assurance provider or based on an audit that the insurer performs or has performed at the service provider	<p>Google recognizes that you expect independent verification of our security, privacy and compliance controls. Google undergoes several independent third-party audits on a regular basis to provide this assurance. Google commits to comply with the following key international standards during the term of our contract with you:</p> <ul style="list-style-type: none"> • ISO/IEC 27001:2013 (Information Security Management Systems) • ISO/IEC 27017:2015 (Cloud Security) • ISO/IEC 27018:2014 (Cloud Privacy) • SOC 1 • SOC 2 • SOC 3 <p>You can review Google's current certifications and audit reports at any time. Compliance reports manager provides you with easy, on-demand access to these critical compliance resources.</p>	Certifications and Audit Reports
95.	An insurer ensures that the scope of assurance provided and the period to which it pertains is in accordance with the services provided. The insurer opts for an assurance report on design, existence and operating effectiveness pertaining to a specified period.	<p>Google's independent third party audits include testing of operational effectiveness of key controls in place.</p> <p>Google's audit scope covers in scope Services, infrastructure systems, policies and procedures, common processes and personnel. Google is audited on our security and privacy controls covering the relevant certifications and audit reports for the audit scope.</p> <p>As part of Google's routine planning, scoping, and readiness activities, recurring key systems and controls, as well as new systems and controls, are reviewed prior to the audit work commencing.</p>	Certifications and Audit Reports



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96.	In the event of IT services, the insurer opts for a SOC2 type II report, possibly supplemented by a SOC3 report (management objectives with a focus on security, availability, processing integrity, confidentiality and privacy), or an extensive ISAE 3000 report. For assurance about the outsourcing of services related to annual financial statements, the insurer opts for an ISAE3402 type II or SOC1 type 2 report. The assurance report relates to the quality of the services throughout the chain. The insurer receives aggregated assurance reports from the main service provider, or separate reports from all individual service providers. The insurer actively monitors the follow-up of findings from the assurance reports. The insurer checks and balances the findings with its own observations and complaints and incident reports. The insurer makes a risk assessment, takes appropriate measures and records them.	Refer to Row 114.	Certifications and Audit Reports
97.	An insurer ensures that a sufficient level of knowledge and expertise is available in the organisation to assess the assurance reports, e.g. a multidisciplinary team.	This is a customer consideration.	N/A
98.	An insurer performs audits at service providers if no assurance report is available, or to supplement an assurance report that insufficiently matches the services provided.	Regulated entities always retain the right to conduct an audit. Google offers regulated entities certifications and audit reports in addition to (and not instead of) audit, access and information rights.	Customer Information, Audit and Access
99.	When evaluating an assurance report, the insurer checks that the services provided are included in the scope of the report as well as the sample.	Refer to Row 114 and 115.	N/A
100.	The external auditor establishes the correct, complete and timely operation of controls based on a representative sample. If necessary, the insurer performs its own, supplemental audit	Refer to Row 114, 115 and 118.	Customer Information, Audit and Access
101.	An insurer with insufficient audit resources at its disposal can organise a joint audit with other customers of the same service provider or cloud service provider. This will help the parties to deploy their audit resources more efficiently and at the same time reduces the organisational burden for the service provider. Cloud solutions are very complex technically speaking. The insurer verifies beforehand whether the auditor performing the audit has the required knowledge and skills to perform audits and/or assessments of cloud solutions in an effective and appropriate manner	Google recognizes the benefits of pooled audits. We would be happy to discuss this with regulated entities. For more information about Google's approach to pooled audits, refer to our 'Earning customer trust through a pandemic: delivering our 2020 CCAG pooled audit' blog post.	N/A
102.	An insurer acknowledges the possibilities and limitations of the various types of assurance and certification (e.g. ISO). Certification is aimed at the quality of the design of processes. While certification guarantees the existence of a PDCA process, it does	Regulated entities always retain the right to conduct an audit. Google offers regulated entities certifications and audit reports in addition to (and not instead of) audit, access and information rights.	Customer Information, Audit and Access



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	not guarantee ongoing operational effectiveness of controls. Where necessary, an insurer takes measures to verify the operational effectiveness of processes.		