


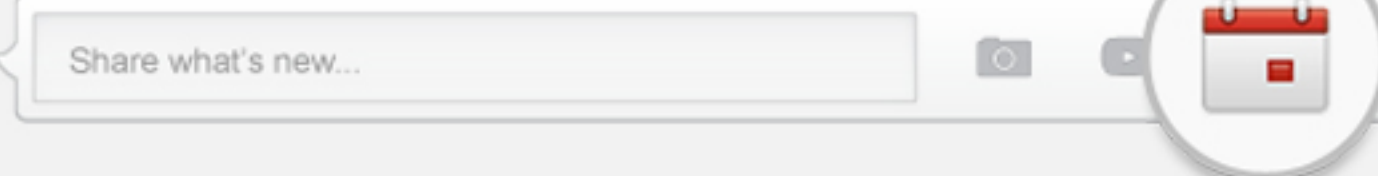


Create beautiful and customized invitations

- Schedule a Hangout on Air
- Collect photos, videos, and comments in one place
- Integrate seamlessly with Google Calendar and Google Maps

The screenshot shows the 'Create event' interface in Google+. It features a central form with a beach-themed background image. The form includes fields for 'Event title', 'Event options', 'Date' (set to Fri, Aug 3, 2012), 'Time' (set to 7:00 PM), and 'Location (optional)'. There are also fields for 'Details (optional)' and '+ Invite names, circles, or email addresses'. The interface is flanked by two side panels showing different themes and options.

Get Started

1. Click the  icon in the share box on your Home page. 
2. Pick an event name, and give it a start time, end time, and location.
3. If your event is private or an Event on Air, invite the appropriate circles. If your event is public or you are scheduling a Hangout on Air, select 'Public' in the invite field.

Three ways to use Google+ Events

Public Event

Everyone can RSVP, comment, add photos, and invite others



Photography: karnizz/shutterstock

1. Setup the event
2. In the 'invite names, circles, or email addresses' field, select 'Public.'
3. Click 'Invite'
4. At any time you can disable or re-enable comments or photos

Event on Air

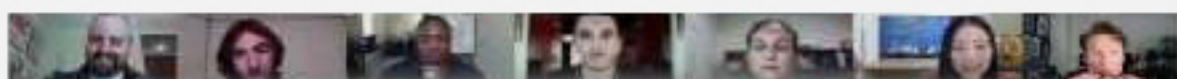
Only invited guests can post photos and add comments, but anyone can +1 them



1. Setup the event
2. Click on 'Advanced'
3. Click on "make this an event on air"
4. In the 'invite names, circles, or email addresses' field, select on the guests you want to give the ability to send photos and comment
5. Click 'Invite'

Schedule a Hangout on Air

Remind your viewers to tune-in to your Hangout on Air



1. Create a public event well in advance of your Hangout on Air
2. Be sure NOT to select 'Google+ Hangout' in the Event Options
3. When you're ready to broadcast, create a Hangout on Air like you would today and invite your participants
4. Copy the YouTube URL of the Hangout on Air
5. Then edit the event, click on 'Event Options' and select 'Advanced Options' so you can show 'additional fields'
6. Paste the Hangout on Air URL in the "You Tube URL" field
7. Now your Hangout on Air will broadcast directly to your event page