Use this guide for step-by-step instructions on getting started with Google Classroom

**Administrators**

Learn how to create organizational groups, set permissions, and access audit logs and reports

**Teachers**

Understand how to set up your classes, organize coursework, grade, provide rich feedback, and more

**Exploring Classroom for the first time?**

Connect with an expert and learn more [here](#).
# Administrators

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Getting set up

Easily set up Classroom for your institution. Customize permissions and user roles to enable greater management of your school community.

Jump to our Google Classroom Admin resources to learn more about getting set up with Google Workspace for Education, FAQs and helpful resources.

➔ **Sign up** for Google Workspace for Education to enable Classroom

➔ **Assign users** and control access by creating organizational units and groups

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➔ **Change user roles** to ensure users are identified correctly

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Getting set up

Ensure you’re signed up for Google Workspace for Education

We recommend signing up for Google Workspace for Education when using Classroom to unlock seamless integrations with tools like Google Docs, Google Meet, Gmail and more. Classroom is already included in Google Workspace for Education and works with Google Workspace collaboration tools to jumpstart learning and empower teachers.

Need additional features or enhancements?
Learn more about the different editions of Google Workspace for Education to find the right solutions for your institution.

Haven’t signed up for Google Workspace for Education Fundamentals yet? — begin a 30 day trial of our free edition*

Go to the Google Workspace for Education sign-up page and enter your details into the form

*Free for qualifying institutions
Getting set up

Ensure you’re signed up for Google Workspace for Education

2. Simply review the Google Workspace for Education School Consent and Agreement terms and click Agree and Continue.

3. After you sign up, we'll share your Google Admin console where you can verify domain ownership and continue setting up services for your users.

Visit the Google Workspace Admin Help Center to learn more.
Getting set up

Assign users and control access

Once you’ve registered for Google Workspace for Education and gain access to your Google Admin console, admins can enable access to Google Classroom by organizational unit or by group to ensure students and teachers have access to the tools they need.

Learn more about organizational units and organizational structure.

Create organizational units

Sign in to your Google Admin console.

Go to the Menu, select Directory and click Organizational units.

Hover over the organization and click Create new organizational unit.

Enter a name under Name of organizational unit and click Create.
Assign users and control access

Getting set up

2. Add users to an organizational unit

From the Admin console, go to Users and click the organization the users are in now.
Assign users and control access

At the top, click More and select Change organizational unit.

Choose the new organization from the dialog box, click Continue and select Change

Grant access and turn Classroom functionalities on or off by organizational unit or group.
Verify teachers

When users sign in to Classroom for the first time, they identify as a teacher or student. Once teachers sign in, they get automatically added to the Classroom Teachers group for Admin approval.

Admins must verify teachers to give them educator access to Classroom to set up classes, create assignments and communicate with guardians.

Learn more through our Help Center.

Verify teachers

From the Admin console, go to Apps

Select Google Workspace.

Click Groups for Business and on the top right of the page, select Edit Service

Select On for everyone to turn on the service, and click Save.
Getting set up

Verify teachers

4. Then in a browser window, open the Classroom Teachers group. Under People, click Pending members.

5. Next to the user’s name, check the box and click Approve applicant or Reject applicant.
Within Classroom, users are identified as either teachers or students. If needed, administrators can update a user’s role from student to teacher, or vice versa to expand their permission settings.

From the Admin console, go to Users

Within the Users list, select the user’s name to open their account page.
Getting set up

Change user roles

To change a user's role from student to teacher:

- Click Add and enter the name of the group you want to add the user to. As you enter text, Classroom shows matching groups.
- Click your desired group and select Add.

To change a user's role from teacher to student:

- Next to the teacher group name, check the box and on the right, click Remove.
- Click Remove again.

Click Groups and select Add + to change a desired role.
Getting set up

Set permissions

Manage role permissions for your school’s domain by setting up teacher permissions. Teacher permissions allow educators to create and manage classes.

From the Admin console, go to Apps and select Google Workspace.
Within the Google Workspace interface, select **Classroom** from the list of services.

In **General settings**, hover over **Teacher permissions** and click **Edit**

Choose from:
- Anyone in this domain (teachers and students)
- All pending and verified teachers
- Verified teachers only (recommended)

Click **Save** to permit class creation based on your chosen group above.
Getting set up

Enable Google Meet

Set up Meet – accessible directly within Classroom to allow teachers to host larger*, more secure video meetings.

Enable Google Meet

From your Admin console, click Apps, then click Google Workspace

*Video conferencing for up to 100 users available with Google Workspace for Education Fundamentals, or for up to 250 users with the Teaching and Learning Upgrade and Education Plus editions
Getting set up

Enable Google Meet

Within the Google Workspace interface, select Google Meet from the list of services.

Next to Service status, click the down arrow

Select On for everyone or Off for everyone to adjust settings for your entire organization and click Save
Enable Google Meet

4. Allow users to create new video meetings:
   From Meet within your Admin console,
   Click Meet video settings and select your desired organizational unit

5. Select Video calling and check the Let users place video and voice calls box
   Click Save
Manage guardian settings

Allow guardians to track their student’s progress through automated email summaries and give teachers permission to invite or remove guardians.

When email summaries are enabled, guardians are linked to their student and can receive updates about student performance, new assignments, approaching deadlines, and missing work.

**Getting set up**

**Turn guardian email summaries on**

From the Admin console, click Apps

Go to Google Workspace and select Classroom
Getting set up

Manage guardian settings

2. Click **General settings**
   Under Guardian access, click Allow parents and guardians to access Classroom information

3. Manage who can invite and remove guardians:
   Within **General settings**, select **Guardian access**. Under **Who can manage parents and guardians?** Choose between the below and click **Save**
   - All verified teachers
   - Only domain administrators
Tools for visibility and control

Provide a secure environment that can adapt and grow to the changing needs of your school community.

- **Access Classroom audit logs** to investigate critical events
- **View usage reports** to monitor activity and trends by role
- **Connect your SIS to Classroom** so teachers can easily export student grades
Visibility and control

Access Classroom audit logs

Easily pinpoint events in Classroom right from your Admin console. Drill down on who, what, where, and when events happened in Classroom.

From the Admin console, go to Reports and on the left, under Audit log, click Classroom.

Find what you need and search by event, event description, user and timestamp.
Visibility and control

View usage reports

Understand usage trends and monitor Classroom user activity in your school. For example, you can see the number of active classes and the posts created by teachers and students, or investigate issues – like who deleted a student or class.

Within a report, you can:

- Adjust filters to further classify your dataset
- Download a report for reporting and distribution

To open a Classroom report:

From the Admin console, go to Reports.
On the left, under Apps Reports click Classroom.

Scroll and point to a graph to see statistics by date.
At the bottom of Posts created, check or uncheck a box to sort by teachers or students.
View usage reports

View usage data by user:
Within Reports, select User Reports and click Apps usage

Select Add a filter and then click User name
Enter the user’s name or their email address and click their name in the list to see usage.
Visibility and control

Connect Classroom to your SIS and export grades

Integrate Classroom to your school’s student information system (SIS) to enable teachers to link their classes and export scores from their gradebook.

Important: SIS export is available for these partners with One Roster API:

- Infinite Campus users with the Campus Learning License
- Skyward version 2.0 users with the LMS API license
- Follett Aspen users of version 6.2 or above

Visit the Classroom Help Center to learn more.

1. First, document your OAuth credentials from your SIS. Connect Classroom to your respective SIS by heading to classroom.google.com/admin.

2. Next to “select your SIS,” click the Down arrow and select your SIS provider.
   Click Connect to Google
Connect Classroom to your SIS and export grades

   - Enter your OAuth credentials (Host URL, Access key, Secret code)
2. Click Authorize
3. Under “Teacher permissions,” check the box next to “Enable classwork and grade exporting”
4. Click Save
Google Classroom Administrator Resources

In addition to this guide, please check out additional resources designed to help admins unlock the power of Classroom.

New to Google Workspace?
Welcome! Learn more by checking out Google Workspace for Education FAQs, and get started with the Quickstart IT Setup Guide.

Empower teachers and students
Leverage our Teacher Center, Teach from Home, and Learn from Home hubs to get the most out of Google Workspace for Education and Classroom.

Stay Connected
Keep up with the latest stories and updates from Google on The Keyword and the Google Workspace Updates Blog.

Need help?
Support is available for all Google Workspace for Education editions by phone, email, and online. Check out the Admin Help Center, Google for Education Help Centers and Partners.
Teachers
Getting set up

Classroom is your all-in-one place for teaching and learning. It’s intuitive, easy to use, and you can get started in minutes.

➔ **Sign in** to get started with Classroom and visit our [Teacher Center](#) to learn the basics

➔ **Set up a class** and manage communications in one place

➔ **Add students to a class** by simply sending them a link

➔ **Create an assignment** and share with multiple classes

➔ **Use originality reports** to help guide critical thinking

➔ **Post announcements** on a class stream

➔ **Set up and join** a Meet video call

➔ **Create a rubric** to keep grading consistent and transparent
Getting set up

Sign in

Classroom is easy to get started, just sign in to start managing your classes today.

To sign in:

Head over to classroom.google.com

Click Go to Classroom

Enter your school email address (it looks like you@yourschool.com) and click Next

Enter your password and click Next

If you’re using a Google Workspace account click I’m a Teacher

Click Get Started
Create a class to assign work and post announcement to students.

Save time by creating and managing multiple classes from one place.

Create a class:
Within Classroom, open the Classes page and click Add+ in the upper right corner
Select Create a class
Click Create

Enter the class name and fill in details for your class (session, grade, room, etc.)

Getting set up
Set up a class
Add students to a class

Invite students to enroll in your class with only a few clicks. We’ll show you the most common ways to add students here.

If students have trouble, you can always resend class links, or share simple instructions to join a class as a student.

Learn more about adding students to your class.
Create more efficient workflows when assigning class work. Specify due dates and point values, add attachments and rubrics, run originality reports and more, all within an assignment.

Plus, save an assignment for later and share with multiple classes or students.

Create an assignment:
Within Classroom, click the class your assignment belongs in and select Classwork.
At the top, click Create and select Assignment.
Create an assignment

Add details:
Within the assignment, enter the title and fill in instructions and assignment details including grade category, point value, due date and topic.

Under the “For” category, choose to post to additional classes or individual students.

Add materials:
Within the assignment, add relevant attachments. Click Add and choose between: Google Drive, Link, File, and YouTube.

Or, click Create to add a new attachment.

Select your file and click Upload or Add.
Getting set up

Create an assignment

Next to the attachment, click the down arrow and choose an option for how students interact with the attachment:

- **Students can view file**: use when the file is for reference only
- **Students can edit file**: use when students will work collaboratively on the same file
- **Make a copy for each student**: use when students will work individually in copies of the same file

Add a rubric:

Within the assignment, click **Rubric +** and choose to either **Create rubric**, **Reuse rubric** or **Import from Sheets**

Learn more about creating a rubric.
Getting set up

Create an assignment

Turn on originality reports:
Within the assignment, click the originality reports box to check for plagiarism automatically once students submit assignments.
Learn more about running originality reports.

Choose when to post your assignment:
- Immediate: Click Assign to post the assignment now
- Schedule: Next to Assign, click Schedule and select a date and time. Hit Schedule again to save.
- Save for later: Next to Assign, click Save draft. You can open and edit draft assignments on the Classwork page.

Click Assign
Tools to learn in their own way

Use originality reports

Originality reports bring the power of Google Search to your student assignments and grading. When assigning work, enable originality reports. When students submit their work, originality reports highlights text against billions of pages in the Google Search index that the student didn’t cite or quote.

Enable originality reports:

Within an assignment, click originality reports and select Assign to share with students.

Students can run originality reports for their work to identify any uncited content and make edits. Once submitted, Classroom automatically scans for plagiarism and makes results available to teachers.

Watch the video to learn more
Tools to learn in their own way

Use originality reports

2. View the report:
Within an assignment, click the On switch next to # of cited or quoted passages to view highlighted web matches.

3. See potential flags as a number or percent. A link to the external source is available for flagged passages.

Teachers can run originality reports for free for up to five assignments per class.* Students can run originality reports up to 3 times.

*For teachers using Google Workspace for Education Fundamentals. Enrolling in the Teaching and Learning Upgrade or Google Workspace for Education Plus provides unlimited originality reports.
Getting set up

Post announcements

Give reminders to your students by posting announcements to your class on the class stream.

To create an announcement:
Click the class you want to post the announcement to within Classroom.
On the steam page, click Share something with your class and enter your announcement at the top.

Select who to share the announcement with:
Within the announcement, click the down arrow next to “For” and select classes to include.
Or post to individual students.
Within the announcement, click All students and click the students name(s) to select them.

Visit the Help Center to learn more about managing and formatting announcements.
Getting set up

Set up and join a Meet video call

Connect with your students using simple, reliable and secure video conferencing. Set up and start class video meetings with Google Meet built right within Classroom.

Teachers can create a unique nicknamed meeting link that you and your students can use for all of your class meetings.

Create a designated class Meet link:
- In Classroom, click the class and select Settings

Under General, click Generate Meet link
- At the top, click Save
A clickable Meet link will appear for your class to join and continue to reuse.
To start an instant video meeting in Classroom:

Click your desired class

On the left of the Stream page, under the Meet icon, click the Generate link button to join instantly

Before you join the call, check that you’re signed in with your Classroom account in Meet.

If not, click Switch account and sign in to your Classroom account.

Click Join now
Getting set up

Create a rubric

Create, reuse, and automatically calculate grades using rubrics right within individual assignments.

Rubrics can be saved as drafts for future use and exported, imported, and shared with fellow teachers to help save time.

In Classroom, click the class and select Classwork. Create an assignment with a title, click Rubric and click Create rubric.
Getting set up

Create a rubric

2. Fill in your rubric details:
   - **Criterion title**: the grading evaluation (ex. Grammar, Teamwork)
   - **Points**: the number of points awarded
   - **Level title**: the title for performance level (ex. Excellent, Full mastery)
   - **Description**: the expectations for the level

3. Click Save

Visit the Help Center to see more rubric features and to set up grading systems
Teachers

Tools for management and organization

Save time by grading more efficiently, viewing student progress in one place and automating tasks.

→ View assignment progress across all classes by status
→ Give richer feedback through a custom comment bank
→ Grade with a rubric right alongside an assignment
→ Return student work right within Classroom
→ Update your gradebook and view student assignments in one place
→ Export grades to your SIS directly from gradebook
→ Reuse assignments between classes
→ Automate guardian summaries to keep parents informed
Management and organization

View assignment progress

Get a quick overview of work you assigned across all your classes, in one easy place.

Use this tool to see the status of your work and mark work as reviewed.

View student work across all classes:
In Classroom, click To review at the top
View assignment progress

Filter by class:
Click All classes and select a class. Click a title to view student submissions.
Sort work based on due dates by clicking the Down arrow or Up arrow
Mark work as reviewed:
Next to the work, click More and click Mark as reviewed. After you mark work as reviewed, you can see it in the Reviewed list.

View a list of student’s work and its status:
Click the relevant class. At the top, click People and select a student’s name.
This page will show:
- student’s assigned work and their due dates
- status of assigned, turned in, late, or missing work
- grades for classwork
- attachments to submissions
- Private comments the student sent you
Management and organization

Give richer feedback on assignments

Provide students with clear feedback by leaving comments on submitted assignments, or write directly on student work.

Classroom automatically saves your most-used feedback to a personalized and automated comment bank.

Leave a comment:
Click the relevant class and select Classwork. Click an assignment and select View assignment.
On the left, choose the student name and the file they turned in.

Select the section that you want to comment on and click Add a comment.
Enter your comment and click Comment.
Give richer feedback on assignments

Create a custom comment bank for your most used comments:

Add an existing comment: Open the student’s work. In the top-right corner of the comment box, select More and click Add to comment bank.

Make edits and click Add

Or, enter a comment directly:

On the right of the students work, click the Comment bank.

Select Add to bank and choose between entering a single comment, multiple comments or paste a list or prepared comments.

Click Add
Management and organization

Give richer feedback on assignments

Use a comment from the comment bank:
Select the section you want to comment on and click Add comment.

In the comment box, begin typing your feedback and your corresponding most-used comments will automatically appear. Click the comment you want and press the Comment button to post.

Draw or write on student work:
In your Classroom mobile app, tap the class and open an assignment.
Tap Student work and select a students name and their attachment.
Click Edit and make notes or drawings.
Click More and then Save.
Add a rubric to an assignment to keep grading consistent and transparent. Teachers can grade student work with rubrics displayed right alongside the assignment.

See your rubric while grading an assignment:
Select the relevant class and click Classwork. Select the assignment, click View assignment and open a student’s file.
In the right column, click the Grading icon and expand or collapse a criterions description in the right column.
Management and organization

Grade with a rubric

Select a rating for each criteria:
Within Rubric, assign a rating level for each criterion.
Click a rating level for each criteria, or if you’re using the criterion for scoring, enter a number.
The rubric score automatically updates as you select rating levels.

Manually change the total grade:
Within Grade, manually enter a grade for the student’s assignment.
Management and organization

Return student work

Stay organized by returning student work right within the assignment. And share reviewed work with one or more students at a time. Once the assignment is returned, students are able to view their grade.

Teachers can also return an assignment in within the Classroom gradebook.

In Classroom, select the class and click Classwork. Select the assignment you want to return, and click View assignment.

Next to each student whose assignment you want to return, check the box and click Return and select your preference.

Choose between:

- return this submission
- return draft grades
- return all submissions
Management and organization

Update your gradebook

Gradebook within Classroom provides one easy place to view student submissions, enter grades, return work and review all the grades for an assignment.

Open gradebook:

In Classroom, select the class and at the top, click Grades.

On the Grades page, you can view and even grade and return a student’s submission.
View student submissions:

Within Grades, hover over a cell of a student’s assignment. Click More and click View submission.

Work and grade status is color-coded:
- Red—Missing work
- Green—Turned in work or draft grade
- Black—Returned work

Enter grades and return work within gradebook:

Within Grades, enter a grade for the student’s assignment.

To return the assignment, click More and click Return.
Export grades to your SIS

Export grades from gradebook directly into your Student Information System (SIS) by first linking your class to your SIS.

Compatible SIS partners: Infinite Campus, Skyward, Aspen SIS

First, link a class to your SIS:

In Classroom, click **Add +** and select **Create class**.

Next to **Link with**, click the down arrow and select your class.

Enter your class details and click **Create**.

Visit the [Help Center](#) to learn more about exporting grades.
Management and organization

Export grades to your SIS

Export grades:
Click the class you want to export from, and select Grades. On the right, click SIS export.

Grades export for any classwork with a checked box. For any grades you don't want to export, uncheck the box.

Click SIS export to export.
Reuse assignments and announcements

Save time by re-using your assignments, announcements or other posts. Repost to the original class or a different class.

Before publishing, make updates by modifying the post and editing attachments or rubrics.

Reuse a post:

In Classroom, select the class and click Classwork. Hover over Create and click Reuse post.
Reuse assignments and announcements

Select the class that has the post you want to reuse
Select the post and click **Reuse**

Change any information and add or delete attachments.
Before reposting, choose an option:

- Save the post for later. Click to **Down arrow** and select Save draft
- Reuse an assignment—Click **Assign**
- Reuse an announcement—Click **Post**
Management and organization

Automate guardian summaries

Keep guardians informed and engaged by inviting them to receive automatic email summaries of their student’s progress. Choose which classes and guardians to include in the summaries.

Turn guardian summaries on or off:
Select the class you’d like to send email summaries about and click Settings

Under General, click the switch On of Off.
Click Add Class. And at the top of the page, click Save
Management and organization

Automate guardian summaries

3. To invite or remove a guardian:
   Select the related class and click People
   Next to the students name, click Invite guardians or Remove guardians
   - If inviting, enter the guardians email address(es)
   Click Invite or Remove

4. To email guardians:
   Select the relevant class and click People
   - To email one student’s guardian: next to the student’s name, select More and click Email guardians. An email window opens with the email addresses populated
   - To email all guardians in a class: At the top, click Email All Guardians
   Enter a subject and your message. Click Send
Tools to learn in their own way

Help students stay focused with features that let them create their most productive and customized learning environment.

- **Accessibility resources** enable learning opportunities for all students
- **Automatic due dates** in student calendars to help them keep track of deadlines
- **Student to-do lists** are customized to help them stay organized
- **Student originality reports** help prevent unintentional plagiarism
Tools to learn in their own way

Accessibility resources

Give students the freedom to adjust accessibility settings so they can learn and work in their ideal way.

- Google for Education Accessibility Resource center
- Google for Education Accessibility flashcards
- Google Workspace user guide to accessibility
- [Playlist] Accessibility tips for Google Workspace
- [Classroom] using a screen reader with Classroom
- [Chromebook] Accessibility shortcuts
- Distance Learning accessibility guide
- Guardian's Guide to Accessibility
- [Chrome extensions] Snap&Read, Co:Writer, EquatIO, Read & Write
Tools to learn in their own way

Automatic due dates in calendar

Enforce timelines easily with due dates that appear automatically on calendars when classwork is distributed.

For each class, you and your students share a Classroom calendar and a Google Calendar where deadlines appear.

View classwork in your Classroom calendar:

At the top of Classroom, click Menu and select Calendar to see all assignment due dates.
Tools to learn in their own way

Automatic due dates in calendar

2. Select an assignment to open it and find out more.

3. See classwork for all your classes:
   - Click All classes

   See classwork for only one class:
   - Click All classes and select the class
Show students their custom to-do list

Enable students to stay on track and plan ahead with Classroom’s automatically created to-do list personalized for each student.

Direct students to view their all-class to-do list

At the top of Classroom, click To-do and choose an option:
- Click Assigned to see work that’s been assigned to you
- Click Missing to see work that’s past due
- Click Done to see work that a teacher graded or returned

Students can visit the Help Center to learn more ways to view class work.
Empower students to use originality reports

Help guide critical thinking and allow students to check for unintentional plagiarism.

Originality reports bring the power of Google Search to your assignments. Enable originality reports so students can identify any uncited content and make edits. Once submitted, Classroom automatically scans for plagiarism and makes results available to teachers.

Students can run originality reports up to 3 times.

Empower students to run an originality report on their assignment:

Within a class, students can click Classwork and select the Assignment.

Under Your work, upload or create your file.

Next to Originality reports, click Run. Under the file name, click View originality report to see the report and any originality flags.
Google Classroom Educator Resources

In addition to this guide, please check out additional resources designed to help teachers unlock the power of Google Classroom.

First Day of Classroom
Visit the Teacher Center site for resources around how to get started with Classroom, all created by real educators.

Video how-tos
Watch Classroom 101 to get an overview of important Classroom features; and check out our Classroom series to help solve teaching and learning challenges.

Classroom Help Center
Equipped with countless guides and step-by-step instructions, use our Classroom Help Center to address any and all questions.

Compatible Apps
Access educator approved apps that integrate seamlessly with Classroom to enable unlimited learning opportunities.

g.co/firstdayofclassroom
Paid features

Get more out of Classroom

Check out the additional Classroom features and enhanced capabilities available with Google Workspace for Education paid editions.

Enhance education with more Classroom capabilities:

• Export Classroom logs to BigQuery to analyze user adoption, usage trends, and more
• Get unlimited originality reports for teachers and access to a domain specific repository of past student work
• Create and manage classes at scale by syncing Classroom rosters from your student information system (SIS)
• [Coming soon] Push third-party EdTech tools to multiple teachers at once with the Classroom add-ons
Add additional capabilities to fit your institution’s unique needs

**Free edition***

**Google Workspace for Education Fundamentals**

A free suite of tools that enables collaborative learning opportunities on a secure platform.

**Edition summary**

Classroom’s rich foundational capabilities include a ton of features in one central place for teaching and learning – all for free. As part of Education Fundamentals, all teachers and students get access to a comprehensive range of Classroom capabilities that help manage, measure, and enrich the learning experience.

**Classroom capabilities per Google Workspace edition**

Get all the features of Education Fundamentals, plus:
- Classroom log export for insights and analysis in BigQuery

**Google Workspace for Education Standard**

Build on all the capabilities of Education Fundamentals with advanced security and analytics tools to help reduce risks and mitigate threats, with increased visibility and control across your learning environment.

Get all the features of Education Fundamentals, plus:
- Unlimited originality reports and the ability to check for peer matches across a private repository of past student submissions
- Integrate your favorite third-party tools using Classroom add-ons**
- Enhanced Google Meet features like Q&As, polls, breakout rooms, transcripts** and recordings

**Teaching and Learning Upgrade**

Build on all the capabilities of Education Fundamentals or Education Standard with enhanced educator tools to help enrich communication and class experiences, and guide academic integrity.

Get all the features of Education Fundamentals, plus:
- Sync classroom rosters with your Student Information System (SIS) for class management at scale

**Google Workspace for Education Plus**

A comprehensive solution to achieve a digital transformation. Get all the capabilities of Education Fundamentals, Education Standard, Teaching and Learning Upgrade, and more.

*Free for qualifying institutions.
**Coming later this year.

Learn more about Google Workspace for Education
Google Workspace for Education FAQ

Google Workspace for Education editions include Education Fundamentals, which is free to qualifying institutions, and Education Standard, the Teaching and Learning Upgrade, and Education Plus, paid editions that offer premium features.

For specific features included in each of the Google Workspace for Education editions, please visit our comparison chart.

G Suite Enterprise for Education (now known as Google Workspace for Education Plus) will still be available at current pricing until April 2021. At that point, customers seeking a comprehensive and comparable solution for their institution should consider the Education Plus edition.

All customers who have purchased G Suite Enterprise for Education will receive new features and functionality that are released to the new Google Workspace for Education editions.

For pricing information on each paid edition based on your region, needs, and enrollment numbers, please contact your sales representative.

All paid Google Workspace for Education editions are annual subscriptions, and pricing is locked for the duration of the subscription term. Customers who purchase the Teaching and Learning Upgrade can add Education Standard at any time (and vice versa).
Access help when you need it

- Join our Educator Community to find a group near you
- Find solutions from fellow educators in the Classroom Help Community
- Explore the Help Center and Help Forums for technical answers
Thank you