Suppliers Info Session

Enhancements in Brazil

Invoice Processing

August 2022

Agenda

1. Background

2. Supplier benefits

3. Key changes

4. Next steps and Q&A

Today's Objective:

Share with you the key changes coming as part of the Brazil Invoice processing initiative and the benefits.

Resources:
Follow along:

Suppliers Help Center
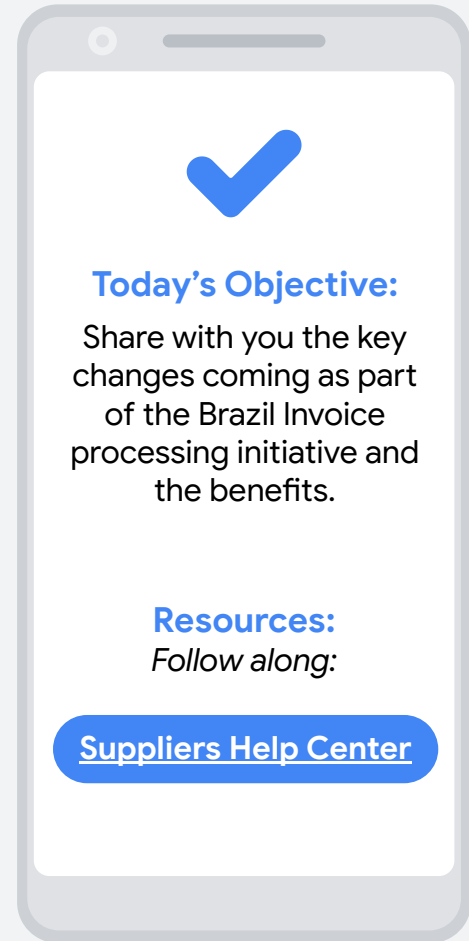
Thank you for joining this session!

Who is here today?

Hailey Yun
Global Process Manager

Ana Negrellos
*Brazil Future Stage for S2P Process
Organizational Change Manager*

Fabio Maiolino
PM

Agustina Miranda
Regional Lead

Change Team	Functional Team	S2P Team / SMEs

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Here are some things to know as we begin

Ask questions, anytime!
You can ask questions at any time by entering them in the streaming platform's Q&A widget. We have set aside time to respond to questions submitted at the end of the session.

Session will be recorded.
A recording of this session will be available on-demand captioned and available in alternate languages.
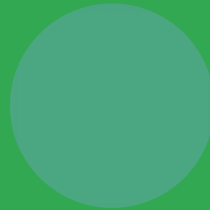
Send us your feedback.
Please complete the feedback survey in the streaming platform to help us improve future sessions.

Background

What will be the Invoice Processing in Brazil in near future?

Your Invoice Journey

Current Invoice Processing

Most part of the Invoice Processing is started when Suppliers send the PDF invoice by email to Google. It is handled and updated manually by internal teams impacting the invoice payment time to suppliers.

2022
Introducing Brazil Invoice Processing initiative

Streamlining and automating invoice processing by **reducing manual intervention** to enable **faster and more accurate payments** for you.

Let's see more details about this initiative next!

Brazil Invoice Processing - Overview

Brazil Future Stage S2P Process is introducing new SAP functionalities and a new operations team to enhance the end-to-end purchasing and accounts payable (AP) process locally in Brazil.

Objective

Enhance the invoice processing and **minimizing manual intervention** through a semi-automated end-to-end Source-to-Pay ("S2P") process.
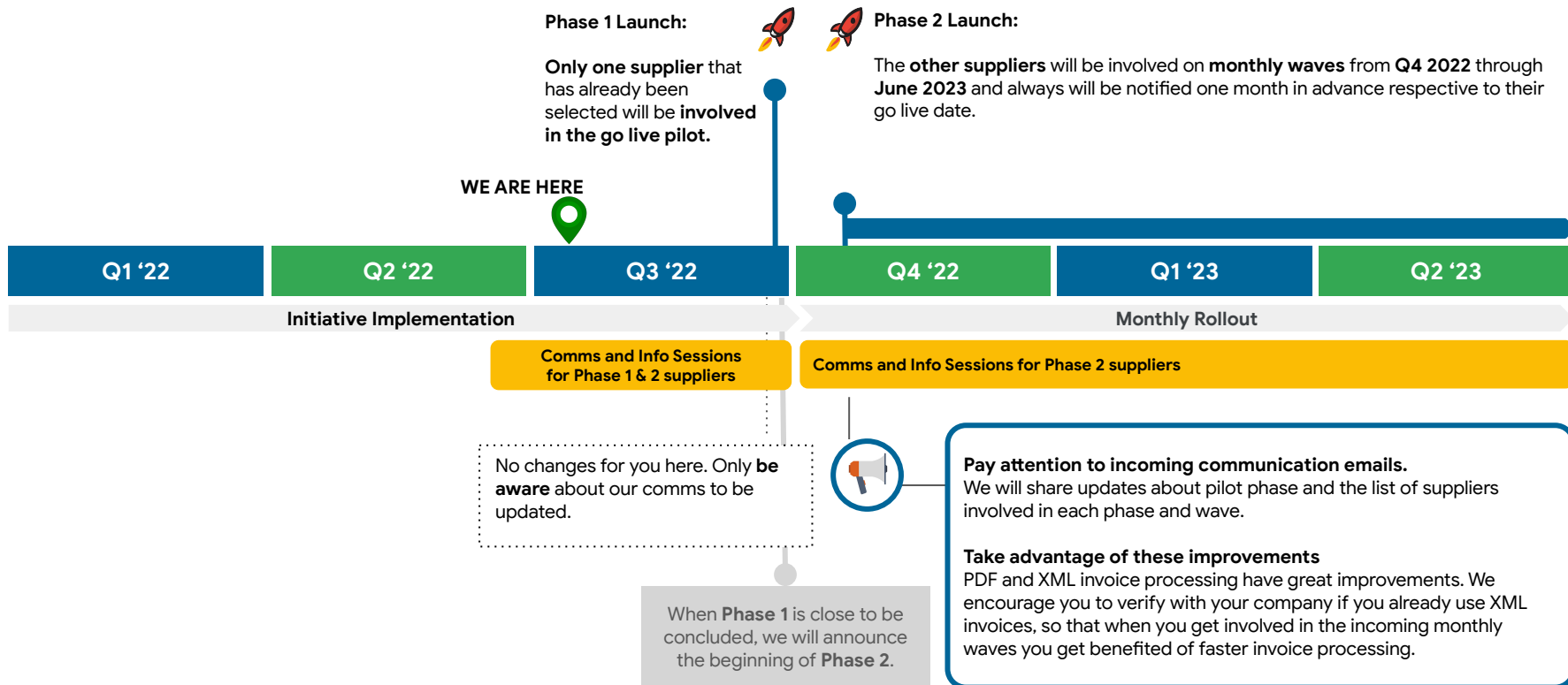
How

Through **automation** of some steps in SAP and setup of a new localized **operations team** who will work on the invoice processing managing the localized Brazil tax fields.

When

Targeted for the end of **Q3 2022**, a **pilot supplier** will initially experience the new changes (Phase 1) and the **remaining suppliers** will follow on a monthly rolling basis in Phase 2, from **Q4 2022 through June 2023**. Rollout plan will be shared close to the launch date.

The goal is provide a **more efficient, faster and user-friendly experience** for Google and its Suppliers! How does it sounds to you?

Strategy for Rollout Plan and Milestones for Suppliers

Phase 1 Launch:
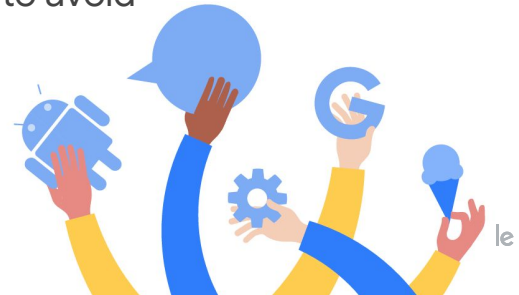
Only one supplier that has already been selected will be **involved in the go live pilot.**

Phase 2 Launch:

The **other suppliers** will be involved on **monthly waves** from **Q4 2022** through **June 2023** and always will be notified one month in advance respective to their go live date.

WE ARE HERE

Q1 '22	Q2 '22	Q3 '22	Q4 '22	Q1 '23	Q2 '23

Initiative Implementation

Monthly Rollout

Comms and Info Sessions for Phase 1 & 2 suppliers

Comms and Info Sessions for Phase 2 suppliers

No changes for you here. Only **be aware** about our comms to be updated.

When **Phase 1** is close to be concluded, we will announce the beginning of **Phase 2**.

Pay attention to incoming communication emails.
We will share updates about pilot phase and the list of suppliers involved in each phase and wave.

Take advantage of these improvements
PDF and XML invoice processing have great improvements. We encourage you to verify with your company if you already use XML invoices, so that when you get involved in the incoming monthly waves you get benefited of faster invoice processing.

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Key Changes

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Key Changes for Suppliers

Enhancements for Invoicing

- Suppliers will be requested to email an XML readout of the Fiscal Invoice for goods and when available, for services.

- The XML is provided alongside a PDF whenever the XML is available

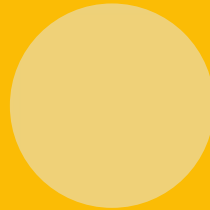- XMLs invoices will go through an automated processing and will enable faster payment.
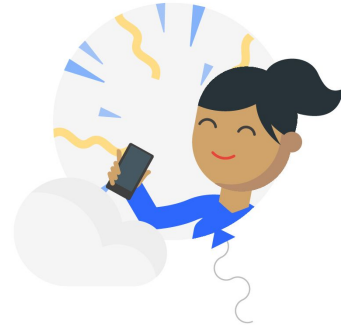
NOTE: Email only one PDF invoice for each XML invoice to avoid any delays.

Current State vs Future State

CURRENT

Goods / Services
Goods or Services are delivered.

Supplier
Emails PDF invoice to Google for Goods and Services.

Invoice
Invoice is received and processed by manual process.

Payment
Invoice is posted and payment is released.

FUTURE

Goods / Services
Goods or Services are delivered.

Supplier
Emails PDF **+ XML invoice** to Google for **Goods, and when available for services.**

Invoice
Invoice is received and processed by **semi-automated process**, and **minimal manual intervention.**

Payment
Invoice is posted and Payment is released **in a more timely manner.**

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What's Next?

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Important to know

This enhancement have **low impact** to suppliers, but **great benefits**. Be aware and ready for your time.

Provide XML Invoice is **not an obligation**, but when shared can **enable faster payments** for your services or goods! ✓

The XML invoice must be **sent by email**, in the same message that you send to share PDF invoice (p2pinvoice@google.com). ✓

Remind to send only **1 XML copy for each PDF** to avoid any delay in the process. ✓

Some suppliers are already doing XML invoices for government purposes or other clients. Pilot supplier is going to start sharing the XML on the go live. Phase 2 suppliers, if you already do XML invoices, start sharing it **until your monthly wave comes**, not before. ✓
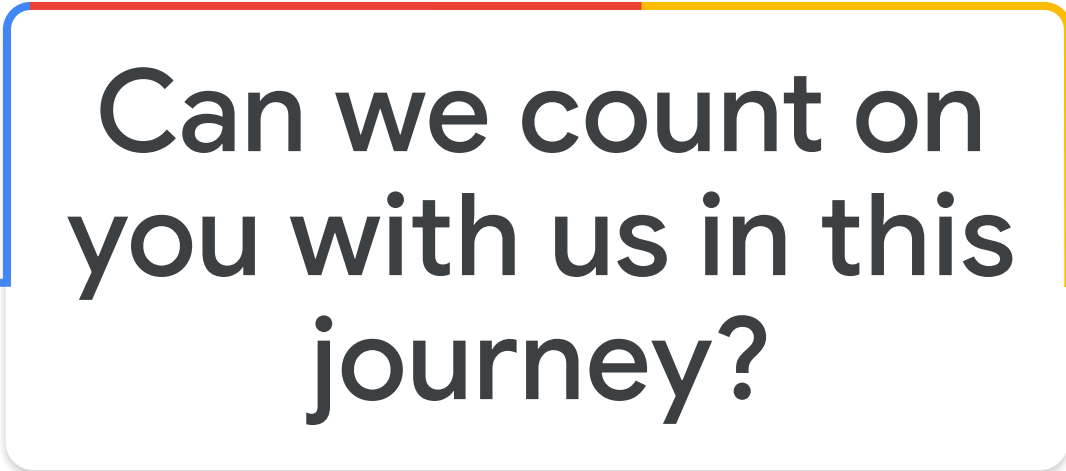
If your company does not use XML invoices yet, evaluate how to **be ready when your time comes**. It's simple, minimal extra effort and a great benefit for the company. ✓

This enhancement has **no impact in the way you use SAP Ariba** nowadays in Brazil. ✓

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Can we count on you with us in this journey?

Q&A?
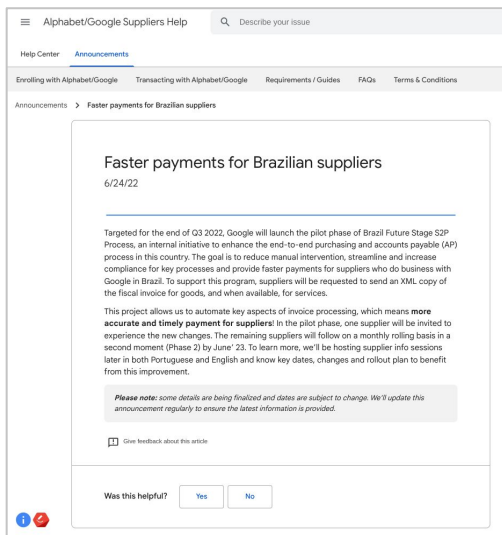
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Keep in touch with us

Channels to get more information

Suppliers Help Center

Messages sent from P2P mailbox
(p2p-supplier-comms-no-reply@google.com)

Reach out to latam-transformation-contact @google.com

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Thank you